

# JCC SUMMER DAY CAMPS EMPLOYEE REFERENCE FORM

**TO BE COMPLETED BY THE APPLICANT:**

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

Position applying for \_\_\_\_\_

**Location (check one):**

- New Orleans JCC - Uptown | 5342 St. Charles Avenue, New Orleans, LA 70115 | Fax 504.897.1380
- Goldring Woldenberg JCC - Metairie | 3747 W Esplanade Avenue, Metairie, LA 70002 | Fax 504.780.5639

**TO BE COMPLETED BY THE INDIVIDUAL PROVIDING THE REFERENCE:**

The named individual is applying for a position at the Jewish Community Center Summer Day Camps. Please complete this reference form and return to the address selected above.

How long have you known this applicant? \_\_\_\_\_

In what capacity do you know this applicant? \_\_\_\_\_

\_\_\_\_\_

What adjectives would you use to describe this applicant? \_\_\_\_\_

\_\_\_\_\_

**Please rate the applicant's performance in the following areas:**

|                   | Always                   | Often                    | Sometimes                | Rarely                   | Unsure                   | Not Applicable           |
|-------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Team Player       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patience          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Responsible       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Motivated         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Positive attitude | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Accepts criticism | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Describe how the applicant:**

Interacts with others \_\_\_\_\_

Exhibits maturity \_\_\_\_\_

\_\_\_\_\_



How will the applicant enrich our summer camp program? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of any personal habits or issues that would limit this applicant's ability to work with children in a summer camp environment? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference's Name \_\_\_\_\_ PLEASE PRINT Title/Position \_\_\_\_\_ PLEASE PRINT

Primary Phone \_\_\_\_\_ Primary Email \_\_\_\_\_

Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

*This form is required to complete the staff application process. Please return promptly by mail or fax to either the Uptown or Metairie location.*

Thank you,  
JCC Summer Day Camps

